



BARRIE SOCCER CLUB

COMPLAINT INCIDENT #:

Complaint Form

All formal complaints must be submitted in writing and either sent by email at bscadmin@barriesoccer.com or by mail at Barrie Soccer Club, PO Box 20084, Barrie, ON L4M 6E9 using this Complaint Form. All the information requested below must be completed. If a form is submitted with incomplete information, it will cause a delay in the review of the complaint.

The information received through this Complaint Form will be treated with strict Confidentiality. It is important to note that in order to find a resolution to the complaint, and as per the Complaints Procedure, other members of the Barrie Soccer Club staff and/or members of the Board of Directors may need to become privy to the information.

Information on the Complainant	
Date of Formal Complaint:	
Name of Complainant:	
Contact information of Complainant (telephone and/or email):	
Name of parent(s)/guardian, if the Complainant is under 18 years old:	
Contact information of parent(s)/guardian:	
Role of Complainant within the Barrie Soccer Club:	<input type="checkbox"/> Player <input type="checkbox"/> Parent / Guardian <input type="checkbox"/> Referee <input type="checkbox"/> Coach <input type="checkbox"/> Assistant Coach <input type="checkbox"/> Team Manager <input type="checkbox"/> Volunteer <input type="checkbox"/> Barrie Soccer Club staff <input type="checkbox"/> Board of Directors member <input type="checkbox"/> Witness



Circumstances Surrounding the Allegation(s)	
Name of Subject:	
Role of Subject within the Barrie Soccer Club:	<input type="checkbox"/> Player <input type="checkbox"/> Team Manager <input type="checkbox"/> Parent / Guardian <input type="checkbox"/> Volunteer <input type="checkbox"/> Referee <input type="checkbox"/> Barrie Soccer Club staff <input type="checkbox"/> Coach <input type="checkbox"/> Board of Directors member <input type="checkbox"/> Assistant Coach <input type="checkbox"/> Witness
Date of the incident:	
Approximate time of the alleged incident(s):	
Location(s) of the alleged incident(s):	
Name of witnesses:	

Statement

Please provide as much information as possible to describe the complaint and include any actions taken to resolve the issue. Use additional paper if more room is needed to explain the complaint.
